

## Goal 1: Teachers will use structured common prep time to work collaboratively.

### Measurable Objective 1:

collaborate to ensure standards taught are consistent within program classes and to develop common assessments when applicable. by 05/30/2016 as measured by Developing scope and sequence documents, common themes in lesson plans, common test/quiz questions and subsequent reflection on data from common questions. .

### Strategy 1:

Teachers will use structured common prep time to work collaboratively. - By allowing teachers to have common planning time, they have the ability to plan and create common goals and assessments.

Research Cited: Common planning time is a research-based strategy that is supported by the following notable educators and/or organizations: DuFours, Marzano, Anfara, Flowers, NASSP, NCTE, NCTM, etc.

Status	Progress Notes	Created On	Created By
N/A	CTE Teachers on campus typically do not have another teacher on campus to collaborate with during prep time. The CTE department provides connections to similar teachers across the district and occasionally pulls them group together to collaborate.	November 02, 2016	Mrs. Kerry Pope
N/A	8/25/16 Teachers were given common preps within the master schedule as often as possible. There are some teachers who are the only person on campus teaching a certain class (CTE) so the prep times for those teachers were aligned more to departments so there is still an opportunity for collaboration on a "big picture" level.	November 02, 2016	Mrs. Kerry Pope

### Activities:

Activity - Structured Teacher Planning Time	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers can use common prep time to work collaboratively.	Academic Support Program	08/24/2015	05/30/2016	\$0	General Fund	Curriculum Assistant Principals

Status	Progress Notes	Created On	Created By
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**Teachers will use structured common prep time to work collaboratively.**

Southeast Career Technical Academy

Completed	With a new block schedule, teachers have at least one common period with a colleague where they can use time to collaborate on course goals and objectives. Teachers also use Site Based Collaboration Time after school at least once a month where they can work not only on class goals but on department goals as well. The new schedule went into effect August 2016 and will continue through June 2017.	November 02, 2016	Mrs. Kerry Pope
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